



## Chapter 45 - Purchase Cards

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### **45.10 Purchase Card Programs**

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45.10.10	Purpose of this chapter	June 1, 2004
45.10.20	Authority for these policies	June 1, 2004
45.10.30	Applicability	May 1, 1999
45.10.40	Limitations on how purchase cards may be used	June 1, 2004
45.10.50	Purchase cards may not be used for certain purposes	June 1, 2004
45.10.60	Agency responsibilities for establishing a purchase card program	May 1, 1999
45.10.70	Agency roles and responsibilities for managing the purchase card system	June 1, 2004

### **45.20 Required Procedures for Purchase Card Programs**

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45.20.10	Policies in this chapter are minimum requirements	June 1, 2004
45.20.15	Ordering a purchase card	June 1, 2004
45.20.20	Setting purchase card authorization	May 1, 1999
45.20.25	Safeguarding the purchase card	June 1, 2004
45.20.30	Payment of the purchase card bill	June 1, 2004
45.20.35	Handling disputed items	May 1, 1999
45.20.40	Reconciling purchase card transactions	June 1, 2004
45.20.45	Reporting lost or stolen cards	June 1, 2004
45.20.50	Purchase card abuse	June 1, 2004
45.20.55	Post audit	May 1, 1999
45.20.60	Purchase card transaction log	May 1, 1999